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DDA 86-1529  
5 September 1986

MEMORANDUM FOR: Director of Central Intelligence

FROM: William F. Donnelly  
Deputy Director for Administration

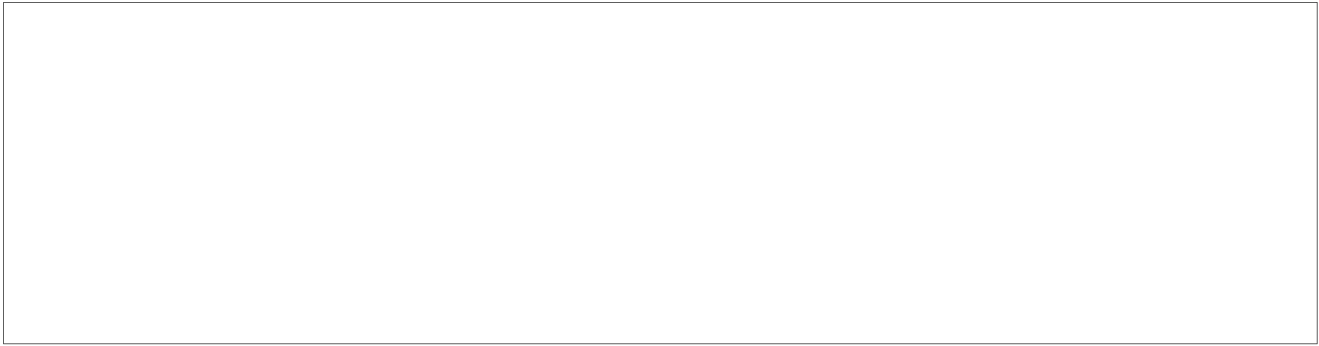
SUBJECT: Weekly Report for Period Ending 5 September 1986

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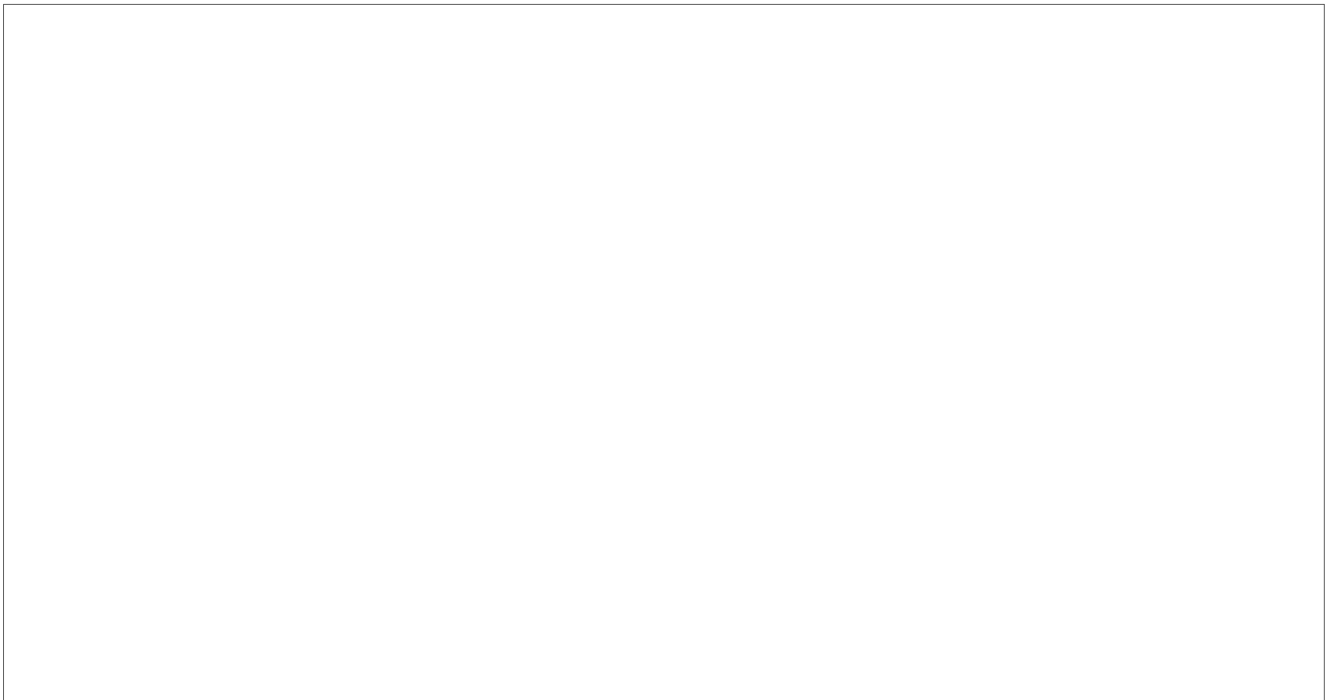
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6. The backlog of initial FOIA cases decreased this week to 1,251. This compares with a backlog of 2,091 one year ago.

7. Events of Major Interest That Have Occurred During the Preceding Week:

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8. Office of Personnel's support of the DO Career Trainee (CT) effort this past week included the following:

- ° Held discussions on the CT Program with various faculty members from colleges and universities throughout the country at the annual American Political Science Association Convention.
- ° Interviewed 25 CT ad respondents in Portland, Oregon, and Atlanta, Georgia.


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9. The OP/Insurance Operations Division (IOD) was awarded a Meritorious Unit Citation in recognition of its exceptional accomplishments during calendar year 1985. During a period in which claims had increased by 43 percent over the previous year, IOD employees, through an exceptional team effort, were able to keep the claims backlog to a minimum.

10. The Office of Information Technology responded to a request from COMPUTERWORLD magazine for a description of how computers are used in the CIA. The magazine is a leading trade journal for the computer industry. The unclassified description, signed by the Director of Information Technology, is to be used in the magazine's special issue on November 3, commemorating the 40th anniversary of ENIAC, the first large-scale computer. Publication of the letter should improve our visibility among computer professionals and assist our recruiting efforts. An effort is being made to place a recruiting ad in the same issue.

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 William F. Donnelly

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ORIG:DA/Plans [redacted] /pj/4 September 86 [redacted]  
Distribution:

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- 0 - DCI
- 1 - DDCI
- 1 - EXDIR
- 1 - OCA [redacted]
- 1 - Ea. DA OD (via AIM/Wang)
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